

Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Board of Selectmen Minutes
Regular Meeting Minutes
Thursday, July 17, 2014
Colchester Town Hall – Room 1
Immediately following Commission Chair Meeting @ 7:00 PM

MEMBERS PRESENT: First Selectman Stan Soby, Selectman Rosemary Coyle, Selectman Denise Mizla, Selectman Bill Curran, and Selectman Kurt Frantzen via teleconference

MEMBERS ABSENT: none

OTHERS PRESENT: Dot Mrowka, Registrar; Rob Parlee; Rob Tarlov, Board of Finance, Jim Paggioli, Public Works Director; Brad Bernier, Board of Education; Maggie Cosgrove, CFO arrived at 8:50pm; Tricia Dean, Clerk; and other citizens

RECEIVED
COLCHESTER, CT
2014 JUL 17 PM 12:48
JAMES A. BRAY
TOWN CLERK

1. Call to Order

First Selectman S Soby called the meeting to order at 7:32 p.m.

2. Additions to the Agenda

Add Item #17, Discussion and Possible Action on Board of Finance Objectives and Initiatives, and renumber accordingly.

R. Coyle moved to add the item listed, seconded by D. Mizla. Unanimously approved. MOTION CARRIED.

3. Approve Minutes of the June 19, 2014 Regular Board of Selectmen Meeting

D. Mizla moved to approve the Regular Board of Selectmen Meeting minutes of June 19, 2014, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

4. Approve Minutes of the June 24, 2014 Special Board of Selectmen Meeting

D. Mizla moved to approve the Special Board of Selectmen Meeting minutes of June 24, 2014, seconded by B. Curran. Unanimously approved, one abstention made by R. Coyle. MOTION CARRIED

5. Approve Minutes of the July 2, 2014 Special Board of Selectmen Meeting

R. Coyle moved to approve the Special Board of Selectmen Meeting Minutes of July 2, 2014, seconded by D. Mizla. Unanimously approved. MOTION CARRIED

6. Citizen's Comments- Constituent Jason Ciaciura, Cirillo Dr., requested that David Gesiak's position as a member of the Planning and Zoning Commission be evaluated and suspended due to a pending lawsuit for drainage contractor work done by Mr. Gesiak.

R. Silberman expressed concern of the safety hazard at the intersection of Old Hebron and Old Hartford Rd. Requested speed and traffic enforcement in that area stepped up.

D. Mrowka stated the voting machines and calculators have been cleaned.

7. Clean Energy Communities Presentation – Rebecca Meyer and Pat Bandzes outlined the program. Presentation attached.

8. Boards and Commissions – Interviews and/or Possible Appointments and Resignations

- a. Conservation Commission – Andy George, current Alternate Member, Possible Appointment to a regular member for a three year term to expire 10/1/2015
R. Coyle moved to appoint Andy George as a regular member to the Conservation Commission for a three year term to expire 10/1/2015, seconded by D. Mizla. Unanimously approved. MOTION CARRIED.

Conservation Commission – Rebecca Ann Meyer to be interviewed
Rebecca Ann Meyer was interviewed

- b. Sewer & Water Commission – Ron Silberman Possible reappointment for a three year term to expire 6/30/2017.
D Mizla moved to reappoint Ron Silberman to the Sewer & Water Commission for a three year term to Expire 6/30/2017, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
- c. Charter Review Commission
 - 1. Gary Siddell – was interviewed
 - 2. Ursula Tschinkel – was interviewed

9. Budget Transfers - none

10. Tax Refunds & Rebates

R. Coyle moved to approve tax refunds in the amount of \$369.90 to Ronald Sefchik, \$58.04 to Rossi Law Offices LTD, \$1113.64 to Affordable CDL LLC, and \$551.89 to Cab East LLC, seconded by D. Mizla. Unanimously approved. MOTION CARRIED.

11. Discussion and Possible Action on Resignation of Town Clerk Nancy Bray

R. Coyle moved to accept the resignation of Town Clerk Nancy Bray, with regret, to become effective 8/4/2014, seconded by B Curran. Unanimously approved. MOTION CARRIED.

12. Discussion and Possible Action on Municipal Solid Waste Contract

R. Coyle asked if transportation was included in the bid. J Paggioli stated that no, once the SWC recipient was solidified, then there will be a re-bid for the transportation piece.

D. Mizla moved that the Town of Colchester enters into a contract with Covanta for the receivership and disposal of MSW with Covanta Southeastern Connecticut Company in accordance with the terms as submitted in response to the Request for Price Proposals Municipal Solid Waste Disposal Town of Colchester, (RFP 2014-11), and that the First Selectman is authorized to sign such agreement as necessary, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

13. Discussion and Possible Action on Mobile Food Pantry

R Coyle questioned the liability piece. The recipient of the pantry will be required to sign a waiver that they received the goods and release the food site, Mobil Pantry and volunteers from liability.

R. Coyle moved to approve the agreement between Colchester Youth & Social Services and the Gemma E. Moran United Way/Labor Food to participate in the Mobile Food Pantry program, seconded by B. Curran. Unanimously approved. MOTION CARRIED

14. Discussion and Possible Action on Youth Center Flooring

R. Coyle asked if the purchase policy would be followed for this item. J. Paggioli stated yes, the estimate was included to show what the cost of replacing the floors would be. Once approved by the BOS and the BOF, it will then go through RFP for 3 quotes.

B Curran approved the appropriation from the unassigned fund balance of \$6,800 to transfer to the Buildings & Grounds maintenance for Youth Center flooring, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

15. Discussion and Possible Action on Business Associate Agreement with McGladrey LLP

M. Cosgrove explained that this is done annually and HIPPA protected yearly agreement.

R. Coyle moved to authorize the First Selectman to sign the Business Associate Agreement with McGladrey LLP related to auditing services provided for the fiscal year ended June 30, 2014

16. Discussion on Webster Bank Financial Advisory Services

M Cosgrove explained that Webster Bank is pulling out of financial advisory services. The Town is left without an advisor which services are important, due to brokerage and bidding especially with the building project process. A RFQ will need to be done to select a new advisor

17. Discussion on Board of Finance Objectives and Initiatives

An objective of the Board of Finance is to form two sub-committees, one will be to focus on presenting budget information by way of graphs. The second sub-committee will be on communicating the budget information to the public. Two representatives from each; the Board of Education, the Board of Selectmen and the Board of Finance need to be designated

R Coyle moved to designate Bill Curran and Kurt Frantzen to represent the Board of Selectmen on the presenting budget through graphs sub-committee and designating Denise Mizla and Rosemary Coyle on the communication sub-

18. **Citizen's Comments** – D Mrowka expressed her admiration for the Linwood Ave project, she feels it increases safety by providing a good size sidewalk on either side. J Paggioli commended the contractors for working quickly to complete.
19. **First Selectman's Report**
The Police department will be applying for a grant to receive 2 laser units. The grant will also cover the cost of overtime to do targeted speed enforcement. Included on the 7/21 weekly update email and the First Selectman's facebook page is the search for a volunteer to work on the Board of Finance survey. Proposed dates scheduled for a tri-board meeting with Lockton Insurance. Two grants awarded to the Senior Center, one for on Demand Transportation \$33,320 (to transport for medical appointments out of town), and Making Memories \$20,908. Attended meeting for KX Dispatch with Chief Cox and Deputy Chief Don Lee. Things are moving forward with the contract language and this remains to be the best option for Colchester. Met with Ron Goldstein on the WJJMS school building and discussed how to proceed forward, also set up a meeting with a newly assigned architect. Commission on Aging meeting discussed the Senior Center issue of existing building, waiting for architecture report on this. Met with Developers earlier in the week who are looking at opportunities within our town.
20. **Liaison Report**
R Coyle; Commission on Aging – Transportation cost is under budget, 55 new members in 2014, 1240 seniors used transportation and 354 used meals on wheels. Aug 9th is the Golf Tournament Fundraiser with dinner. Resource guide complete.

Denise Mizla; Board of Education – R Goldstein reported that the dollars budgeted to be transferred into the insurance fund is being reduced since they are on target and ahead in that category. These funds will be utilized to reinstate fencing, soccer, basketball and sports at WJJMS as well as the Athletic Director at WJJMS.

Bill Curran; Planning and Zoning – 4th hearing took place regarding the gas station on 16 & 149. Commission has the information to move forward and will meet this week and next to render a decision on the property. Commission also reviewing the land use behind Tractor Supply, mixed use is possible. Commission is also rewriting the regulations.
21. **Adjourn**
R. Coyle moved to adjourn at 9:37 p.m., seconded by D Mizla. Unanimously approved. MOTION CARRIED.

Attachment: Clean Energy Communities

Respectfully submitted,

Tricia Dean, Clerk



Empowering you to make
smart energy choices

Clean Energy Communities

Diana McCarthy-Bercuiry, CL&P/Yankee Gas
(860) 665-5061
mccard@nu.com

Natalia Sudyka, CL&P/Yankee Gas
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Becoming a Clean Energy Community is as easy as 1, 2, 3

1. Commit to “Clean Energy Communities Municipal Pledge”
2. Fulfill Clean Energy Communities Municipal Pledge
3. Earn energy efficiency and renewable energy rewards



Municipality Reduces Energy Consumption by 20% by 2018

Energy Reduction Schedule

- July 1, 2012, to June 30, 2013: 5% Reduction
- July 1, 2013, to June 30, 2014: 8% Reduction
- July 1, 2014, to June 30, 2015: 11% Reduction
- July 1, 2015, to June 30, 2016: 14% Reduction
- July 1, 2016, to June 30, 2017: 17% Reduction
- July 1, 2017, to June 30, 2018: 20% Reduction

*Municipality benchmarks to a baseline year (floating)



Municipality Purchases 20% of Electricity from Renewable Energy Sources

- **Voluntary Clean Energy Purchase Schedule**
 - July 1, 2012 to June 30, 2013: 15% Purchase
 - July 1, 2013 to June 30, 2014: 16% Purchase
 - July 1, 2014 to June 30, 2015: 17% Purchase
 - July 1, 2015 to June 30, 2016: 18% Purchase
 - July 1, 2016 to June 30, 2017: 19% Purchase
 - July 1, 2017 to June 30, 2018: 20% Purchase



Participation in EE Programs Earns Bright Idea Grants for Communities

- Grants used for energy-saving projects
 - Professional grade energy audits, leverage with existing EE incentives/rebates, fund co-pays for residential audits
- Range in size from \$5K, \$10K or \$15K

100 Points =
One Bright Idea Grant



energize 
CONNECTICUT 

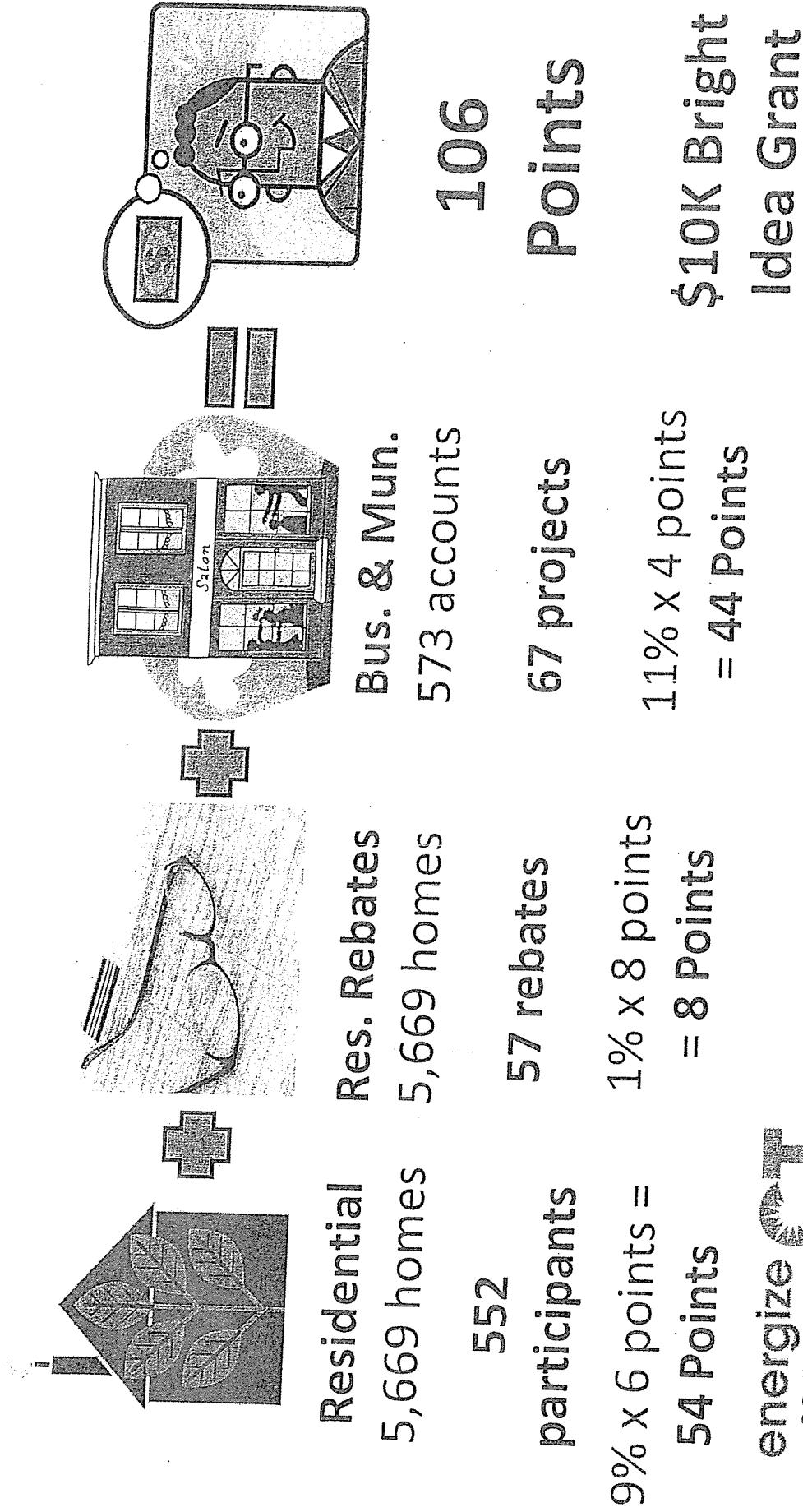
Points earned through participation in Energy Efficiency Fund programs

- 6 points = 1% households who participate in Residential programs (*Home Energy Solutions, HES-Income Eligible, Res. New Construction*)
- 8 points = 1% households who redeem Res. Rebates (*Insulation, Appliances, HVAC*)
- 4 points = 1% of businesses & municipalities who participate in programs (*Direct Install, Small Bus.*)
- 1-10 points = Special community projects

Participation retroactive back to January 1, 2010



Case Study: Town of Colchester



Points earned through participation in CEFIA programs

- 1 point: Awarded for each sign-up to CTCleanEnergyOptions program within your community, regardless of whether a customer signs up at the 50% or 100% level (includes signups for Community Energy, 3 Degrees and Sterling Planet)
- Changes coming next week (details to follow)
- For every 100 points, 1 kW solar photovoltaic array awarded to Town
 - 295 points for Colchester (totals through June 30, 2013)



Successful CEC Promotion Components


THE MIDDLETOWN PRESS

PR/Positive Media

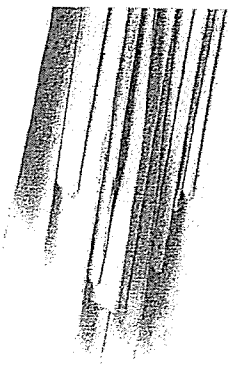
Energy Efficiency Fund
Save Energy & Money



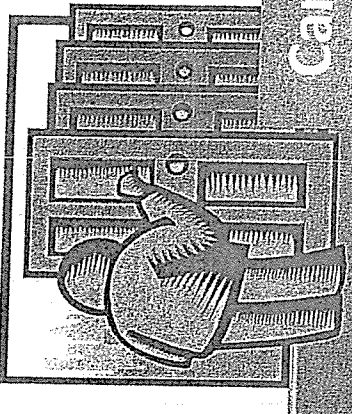
Expos/Tabling/
Forums



Lead by
Example
Events



Community Mailing



Canvassing



Enfield Clean Energy
www.enfieldcleanenergy.org

Strong Community
Groups

Promotional Results

Madison	
Raised \$17,450 for Neighbor to Neighbor Fund	
Home Energy Solutions	250

through February 15, 2013

Cheshire	
Home Energy Solutions	650
Income Eligible	40
TOTAL	690

April-June 2010

Bloomfield	
Raised \$13,600 for Bloomfield Fuel Bank	
Home Energy Solutions	170
Income Eligible	31
TOTAL	201

through December 31, 2012

Sharon	
Pushed free ARRA funded audits	
Home Energy Solutions	250

July-August 20105, 2013



- a. The Town of Colchester will seek to make a voluntary purchase of at least 20% of the electricity for municipal facilities from clean, renewable energy sources by annual CEC program requirements. The schedule follows:
 - i. Fiscal Year 2013-2014: 16% Purchase
 - ii. Fiscal Year 2014-2015: 17% Purchase
 - iii. Fiscal Year 2015-2016: 18% Purchase
 - iv. Fiscal Year 2016-2017: 19% Purchase
 - v. Fiscal Year 2017-2018: 20% Purchase
 - b. The Town of Colchester may satisfy this requirement by taking municipal action steps to support clean energy such as opting into Commercial-Property Assessed Clean Energy (C-PACE) or adopting streamlined permitting practices for solar PV systems; purchasing Green-e® Energy certified Renewable Energy Credits (RECs); enrolling one or more municipal facilities in the CTCleanEnergyOptionsSM program; installing Class I renewable energy systems; or any combination thereof.
 - c. The Town of Colchester agrees to provide CEFIA documentation of its municipal clean energy purchases on an annual basis.
 - d. There is no penalty if the Town of Colchester fails to meet the items set forth in the schedule above; however, the Town of Colchester will not be eligible to receive incentive rewards from CEFIA under the Clean Energy Communities program.
3. The Town of Colchester agrees to promote energy efficiency and clean, renewable technologies in its community. The Town of Colchester is encouraged to establish a Clean Energy Task Force, or comparable body. This entity will assist the municipality in meeting the Clean Energy Communities Municipal Pledge and to perform education and outreach among residents, businesses and institutions within the community concerning energy efficiency and clean, renewable energy programs.

By taking the pledge and meeting the Clean Energy Communities Program requirements outlined by CEFIA and the Connecticut Energy Efficiency Fund, the Town of Colchester may qualify, subject to the terms of separate memorandums of understanding, for the following grants:

- a. CEFIA. For every 100 points, the Town of Colchester will earn a 1 kilowatt (or equivalent) clean energy system.
- b. Energy Efficiency Fund. For every 100 points, the Town of Colchester will earn a Bright Idea Grant that can be used for energy-saving projects. The Town of Colchester is eligible for two Bright Idea Grants per fiscal year.

Stan Soby*

First Selectman

Town of Colchester

Date

* The Town of Colchester understands that the Clean Energy Communities Municipal Pledge is not a contract, and that CEFIA, the Energy Efficiency Fund, and the Companies have not contracted, committed, agreed or promised, to perform or incur any obligations, in any manner, hereunder.